

Important information about MinID to Quota Scheme students

- You can apply for funding for the academic year 2011-2012
- All students must apply online

In order to apply you must

- Be accepted to a study program and admitted to the Quota Scheme
- Be in possession of a Norwegian personal identification number (fødselsnummer)
- Use MinID, which is a log on key for several online public services in Norway

MinID

New students in Norway

1. After you receive your Norwegian personal identification number (fødselsnummer), you can order the PIN-codes for MinID. You order these codes at skatteetaten.no/pin, by clicking on the link **“Registrer deg eller logg inn som MinID-bruker her”**. Choose English language in the upper right corner. At the bottom of the page you click: “Order PIN-codes”. Enter your personal identification number and click: **“Send me the PIN-code letter”**.
2. The PIN-codes will be sent to your address registered with the Norwegian National Registry.
3. When you receive the PIN-codes, go to www.lanekassen.no and apply for funding. You access the online application on Dine sider, by clicking on the green button **“Dine sider - Logg inn”**.
4. Now you have to register as a new MinID user, please use the PIN-codes to do so.
5. Please remember to register your mobile number and your e-mail address. You can receive PIN-codes on your mobile each time you log on to “Dine sider”, but only if you register your mobile number.
6. Please see “How to apply for support” for further steps.

Other students

If you already have the PIN-codes, you continue using these.

If you have lost your codes for MinID

If you do not have the PIN-codes anymore, then you can request new codes, please follow the explanation above. You may ensure what address is registered to you by calling the Norwegian tax authorities (skatteetaten) at 800 80 000.

How to apply for support – step by step

1. Go to www.lanekassen.no.
2. Click on the green button: **“Dine sider - Logg inn”**
3. Insert your **Personal Identification Number** and your self made **password** and click **Log in**.

4. Type in the **PIN-code** you either receive on your mobile, or you find on the PIN-code letter you received from the Norwegian Tax Administration. Continue by clicking "**complete**".
5. Tick "**English**" to the question "Which language you prefer", and "**In Norway**" to the question "Where will you be studying"? Press "**Gå videre**".
6. Tick "**no**" to the question "Are you an apprentice at upper secondary school level? Press "**Gå videre**".
7. Select county. If you do not know in which county your academic institution is located, please see lanekassen.no/county.
8. Select academic institution, remember to select the alternative which ends with "**Quota Scheme**". To continue you click "**gå videre**".
9. Complete the application form. At the last page "Terms for grants and loans...", you need to confirm that you have read the terms by ticking the box at the bottom of the page. Then you can click "**send**".

Best regards and good luck with your studies!

Lånekassen
Bergen May 2011